Case 3:22-cv-00052 Document 7 Filed on 03/07/22 in TXSD Page 1 o

Texas Department of Criminal Justice



STEP 1

OFFENDER GRIEVANCE FORM

Grievance #:United States Courts
Date Received: Southern District of Texas
Date Due:
Grievance Code:
Investigator ID #: Nathan Ochsner, Clerk of Court
Extension Date:
Date Retd to Offender:

OFFICE USE ONLY

Offender Name: Julio A. Zuwig A TDCJ# 1961-55/ Unit: MEMORIAC Housing Assignment: K1177 Unit where incident occurred: Memorial	Investigator ID #: Nathan Ochsner, Clerk of Court Extension Date: Date Retd to Offender:
You must try to resolve your problem with a staff member before you submit a formal appealing the results of a disciplinary hearing. Who did you talk to (name, title)? Sat. BEAL DORBOR / MS. HAFTON	. /
Who did you talk to (name, title)? Sot. Bey Dorbor / MS. Hatrori What was their response? Petrolio flux / Harrossment	
What action was taken? ON CAMERA OFFICER RETALISTICAL ON C	WION DELEGATE

State your grievance in the space provided. Please state who, what, when, where and the disciplinary case number if appropriate

FEB 2 5 2022

All offices sured transmotor designated this make	THE REPRESENTED THIS AS SOT. BEY
- SHEE PRISONS / PREA OFFICER, SHE SENT OFFICER DO	RBER AFTERME, - IT WAS OBVIOUS
SOT. BEY DID THIS, BECAUSE I Told HER WHERE MY LOCA	ation was going to bE AND AN
FOUR LATER, OFFICER DORBOR SINGLES ME OUT ON COM	
NEDUCATION ON the PRETEXT that I wreste on my Clot	<u> </u>
272 1	
DATE OF THE DECING WRITTEN, INDICATING A MAJOR	/
PRE-MEDITATED BY THESE STATE AGENTS. (HE VIDE	A @ 20077
PRESERVED FOR INTEGRITY OF U.S. DISTRICT COURT EVIT	DENCE. FEB 2 5 2022
Action Requested to resolve your Complaint. Combuct Aw INVESTIGO	stion, AND BEGIN
CORRECTIVE ACTION ON PERSONAL FramiliES IN	FU,
Offender Signature: Alio a. Juniga	Date: 2-/9-22
Grievance Response:	
Grevance response.	•
grant and the second se	
Signature Authority:	Date:
Signature Authority: If you are dissatisfied with the Step 1 response, you may submit a Step 2 (I-128) to the Unit Grievance In State the reason for appeal on the Step 2 Form.	
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Texas Department of Criminal Justice INSTRUCTIONS ON HOW TO WRITE AND SUBMIT GRIEVANCES

- Grievance forms are available from the law library, housing area, shift supervisors, or by contacting the unit grievance office. After completely filling out the form, place it in the grievance box yourself or hand it directly to the grievance investigator on your unit. Step 2 appeals must be accompanied by the original, answered Step 1.
- 2. An attempt to informally resolve your problem must be made before filing a grievance. Informal resolution is defined as any attempt to solve the issue at hand and must be noted on the Step 1 grievance form (I-127). You have 15 days from the date of the alleged incident or occurrence of the issue presented in which to complete the Step 1 grievance form and forward it to the unit grievance investigator (UGI). The Step 1 process may take up to 40 days from the date the unit grievance office receives the Step 1 form to respond.

 Disciplinary appeals are required to be completed within 30-days. If you are not satisfied with the Step 1 response, you may appeal the Step 1 decision by filing a Step 2 (I-128). You have 15 days from the date returned to offender on the Step I to submit the Step 2 to the grievance investigator on the unit. The Step 2 process may take up to 40 days to provide you a written response or 45 days for medical grievances. Present only one issue per grievance.
- 3. Additional time may be required in order to conduct an investigation at either Step 1 or Step 2 and in either case; you will be notified of the extension in writing.
- 4. Complete your grievance using a typewriter or dark ink. If you need assistance filing a grievance or understanding a response, contact your unit grievance investigator.
- 5. The following issues are grievable through the Offender Grievance Procedure. Remember that you may only file a grievance on issues that PERSONALLY APPLY TO YOU unless you are reporting a sexual assault, sexual abuse, or sexual contact on behalf of another offender.
 - * The interpretation or application of TDCJ policies, rules, regulations, and procedures.
 - * The actions of an employee or another offender, including denial of access to the grievance procedure.
 - * Any reprisal against you for the good faith use of the grievance procedure or Access to Courts;
 - * The loss or damage of authorized offender property possessed by persons in the physical custody of the Agency, for which the Agency or its employees, through negligence, are the proximate cause of any damage or loss.
 - Matters relating to conditions of care or supervision within the authority of the TDCJ, for which a remedy is available.

6. You may not grieve:

- * State or federal court decisions, laws and/or regulations;
- Parole decisions;
- * Time-served credit disputes which should be directed to the Classification and Records, Time Section;
- * Matters for which other appeal mechanisms exist;
- * Any matter beyond the control of the agency to correct.
- 7. Established criteria that may be applied to regular grievances, to ensure that the offender has used the grievance program responsibly; however, most grievances may be corrected and resubmitted within 15 days from the signature date on the returned grievance.
 - * Grievable time period has expired. (Step 1 grievances must be submitted within 15 days from the date of incident and Step 2 Appeals must be submitted within 15 days from the date returned to offender on the Step 1.)
 - * Submission in excess of 1 every 7 days. (All grievances received in the grievance office will be reviewed; however, only one grievance will be processed every Seven days [with the exception of disciplinary appeals, medical grievances, and emergency grievances].)
 - * Originals not submitted. (Carbon copies are not considered originals even if they have an original signature. The original answered Step 1 must be submitted with a Step 2 Appeal.)
 - * Inappropriate/excessive attachments. (Your grievance must be stated on one form and in the space provided. Attach only official documents that support your claim, such as I-60's, sick call requests, property papers, and other similar items)
 - * No documented attempt at informal resolution. (You are required to attempt to resolve issues with a staff member prior to filing a grievance. Remember, the attempt must be documented in the space provided on the I-127 form.)
 - * No requested relief is stated. (The specific action required to resolve the complaint must be clearly stated in the space provided.)
 - * Malicious use of vulgar, indecent, or physically threatening language directed at an individual.
 - * The issue presented is not grievable. (Refer to #6 above.) Disciplinary appeals will not be processed until after the disciplinary hearing.
 - Redundant. (You may not repeatedly grieve matters already addressed in a previous grievance)
 - * The text is illegible/incomprehensible. (Write your grievance so that it can be read and understood by anyone.)
 - * Inappropriate. (You may not ask for monetary damages or any form of disciplinary action against staff.)

Do not use a grievance form to comment on the effectiveness and credibility of the grievance procedure; instead, submit a letter or I-60 to the administrator of the Offender Grievance Program.